



AL-AMEEN INSTITUTE OF MANAGEMENT STUDIES

Al-Ameen Educational Campus, Near Lalbagh Main Gate
Hosur Road, Bangalore-560 027

Policy Document on Providing Financial Support to Faculty

AL-Ameen Institute of Management Studies is a business school, we have created an ecosystem to hone the creativity, innovation skills and provide holistic teacher support by sponsoring our faculty to various developmental programmes viz., conferences, workshops, seminars, FDPs, MDPs, refresher programmes etc., in order to update their knowledge and thus facilitate in transfer of teaching-learning and improved knowledge delivery system.

Scope of the Policy :

- Supporting faculty in Professional Development Activities & Research.
- Sponsoring faculty to various Developmental programmes.
- Help in knowledge sharing, academic progress, collaboration, and networking.
- Increase teachers' professional and personal efficacy, resulting in individual achievements, institutional growth and student academic development.
- The policy applies to all levels of academic/research activities.

Objectives :

- Deputation to seminars, conference, workshops, Orientation Courses, Faculty Development Program, (FDP), Management Development Program, (MDP) Professional Development Program, (PDP) etc.
- To provide Support services for holistic development of faculty
- To face the Challenges & Recent Trends in the corporate world.
- This initiative aims to encourage faculty to advance their career.
- To Enhance learning-teaching process & Knowledge Delivery System
- Promote and inculcate Research Development amongst the Teaching Staff.

Policy Guidelines:

- Teaching staff who are on a permanent basis/Probation will be eligible.
- Deputation to various programmes shall be as per Principal's approval & decision.
- The faculty deputed to such programmes are to submit a request in the prescribed format.
- Necessary arrangements for classes & academic responsibilities is to be made during these deputations after consultation with the HOD/Principal.
- "On Duty Leave" shall be sanctioned in such cases.
- A detailed report of the knowledge session of such programmes is to be submitted to the Principal.
- Submit Bills, Vouchers, documents of attendance to the accounts section for reimbursement.
- Faculty should share their learning experience with other faculties & students of the institution.

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